

Statement on provider access

Sutton Community Academy Provider Access Policy

Introduction

This policy statement sets out the academy's arrangements for managing the access of providers to pupils at the academy for the purposes of giving them information about the provider's education or training offer. This complies with the academy's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact David Mackey, *Senior Assistant Principal*

Telephone: 01623 980055 Email: academy.office@suttonacademy.atrust.org.uk

Opportunities for access

A number of events, integrated into the academy careers programme, will offer providers an opportunity to come into academy to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
Year 8	Assembly opportunities	Careers in PSHE lessons	
Year 9	Assembly opportunities	Careers in PSHE lessons KS4 options event	Raising Aspirations Day
Year 10	Work experience preparation sessions Assembly opportunities – Why Higher Education?	Mock Interviews	Assemblies on Post-16 options
Year 11	Post 16 evening & taster sessions Assembly – “What is life like as an Apprentice” Delivered by local employer with apprentice. Assembly opportunities	PSHCE day – Exploring opportunities for Post-16 study. Apprenticeship application session Assembly opportunities	
Year 12	Assembly - HE Work Experience preparation assembly	Post 18 assembly – apprenticeships Small group sessions: future education, training and employment options	Small group sessions: future education, training and employment options Assembly opportunities
Year 13	Workshops – HE and higher apprenticeship applications	Small group sessions: future education, training and employment options	

Please speak to our named Careers Leader to identify the most suitable opportunity for you.

The academy policy on safeguarding sets out the academy’s approach to allowing providers into academy as visitors to talk to our students.

Premises and facilities

The academy will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The academy will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the academy librarian. The Resource Centre is available to all students at lunch and break times.

Approval and review

Next review: *[13th December 2018]*

Signed:



Pete Bishop

Chair of Governors



Tim Croft

Principal