



Improving Education Together.



Further Education 16-18 Course Guide

Welcome

Welcome to our Course Guide for learners aged 16-18

Academy Transformation Trust Further Education has a personalised approach towards learning, ensuring that everyone is fully able to achieve their learning goals. We offer a wide range of courses for 16-18 year olds, along with Apprenticeship opportunities.

In this guide you will find details of the courses that we offer, starting in September 2019. This includes courses in Business Administration, Working with Children, Construction, Motor Vehicle Mechanics and Hair and Beauty.

We are very proud of our high quality courses and excellent learning facilities. Our students have high pass rates and most go on to further vocational learning, good quality apprenticeships, or employment.

We look forward to welcoming you onto our courses!

Liz Barrett
Principal,
Academy Transformation Trust
Further Education



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Disclaimer: Academy Transformation Trust Further Education reserve the right to modify any of the courses, fees or details of the courses in the guide. Whilst it is hoped that all courses listed will run, there is no guarantee that this will be the case and courses with insufficient numbers may be discontinued at any time if regular attendance falls too low.

How to Apply

Choose your course and then call us on 01623 860304 / 441310 or email adult.office@attfe.org.uk

Our helpful reception team will book you onto the appropriate Information, Advice and Guidance session.

Attend the session with the relevant curriculum lead. Here you will receive all the information required about the course.

Complete a ForSkills diagnostic test to determine your current maths and English levels.

If the course is suitable for you, you will receive a letter offering you a place on the course!

Information, Advice and Guidance Session

For all accredited courses you will be required to undertake an Information, Advice and Guidance session during which all relevant information about the course you wish to register upon will be shared with you. Should you seek Information, Advice and Guidance which is not course specific, or impartial Careers Advice, then get in touch with us to request a free one-to-one session.

Learner Voice

We welcome any ideas, thoughts and suggestions about how we can improve your learning experience.

There is a 'learner voice' box at each campus reception where you can do this anonymously. There are also interim and end of course learner evaluations where you can express your views.

In addition, should you not see a course advertised that you would like to attend, please let us know. We take a learner-centred approach towards our curriculum and welcome all course ideas/suggestions to support quality of life, employability and upskilling.

Sutton Community Academy

High Pavement, Sutton in Ashfield, NG17 1BW



Sutton Community Academy is right in the centre of Sutton-in-Ashfield and is easily accessible by foot or bus. We offer a wide range of courses throughout the week, both in the daytime and evening, to cover the learning needs for our local community. We also put on courses in a variety of venues around Ashfield to make provision more accessible.

In addition to our outstanding learning opportunities, we also offer excellent indoor sports facilities in our multi-purpose leisure centre, as well as a fully equipped community theatre available for use by local acting/drama groups.



Dukeries Academy

Whinney Lane, New Ollerton, Newark, NG22 9TD



THE DUKERIES
ACADEMY

Dukeries Academy is at the heart of the Ollerton and Boughton community, so you don't have to travel far to access a wide choice of learning opportunities. Whilst our academic achievement is at the core of what we do, we also provide a broad range of extra-curricular and community activities such as:

- Extensive leisure facilities with discounted membership for learners
- Community theatre facilities which host a variety of performances to showcase local talent.



Retford College of Vehicle Technology



Rear of 23a Grove St, Retford, Notts, DN22 6JR

The Motor Vehicle facility and workshop is right in the town centre of Retford, near to the town square. This means that it is easily accessible and it is just a couple of minutes from the bus station.

The unit includes a workshop with various vehicles in it for training and developing real-life skills in repairing cars, as well as a classroom/IT Suite and a smaller learning area. All of the education and training takes place within this area and the vehicles are regularly changed over so that students have the opportunity to practice on different models. The workshop also holds all the tools and equipment that students need to become familiar with.

To register for courses at either campus or at any external venue please phone 01623 441310 / 01623 860304 or email adult.office@attfe.org.uk

Apply for a 16-18 bursary

A bursary is money that can be used to pay for things like:

- Clothing, books and other equipment for your course
- Transport and lunch on days you study.

You must be:

- Under 19 at the start of the academic year you want a bursary for
- Studying with Academy Transformation Trust Further Education

Call us on 01623 860304 for further information.

We offer a wide range of **courses for 16-18 year olds**, including courses in Motor Vehicle Mechanics, Working with Children, Construction, and Hair and Beauty.

We are very proud of our high quality courses and excellent learning facilities. Our students have very high pass rates and nearly everyone goes on to further vocational learning, good quality apprenticeships, or employment.

We look forward to welcoming you onto our courses!

Please note: Entry requirements vary depending on the level of the course, and previous subject-related qualifications may be required.

Enrichment

During your course you will take part in our Enrichment Programme to develop your personal skills and understanding of the society and the wider world in which we live. Although this does not lead to formal qualifications, it is compulsory and an essential part of your study programme.

English and Maths

English and maths are vital core skills for the modern world and all students will study these subjects, regardless of previous grades achieved. For students without a Grade 4 or higher at GCSE in English and maths, a qualification course in these subjects will be a mandatory requirement.

There will also be trips, visits, speakers and fund-raising events to take part in.



Motor Vehicle Mechanics

Do you want to work with motor vehicles?

Throughout your course you will cover technical needs for working in today's Motor Vehicle repair industry. Our courses provide essential knowledge for service technicians working on cars and vans in all types of garages, dealerships and maintenance depots.

You will also gain a broad knowledge and understanding of Health and Safety in the workplace and other skills associated with working in a garage. The courses will also give you the opportunity to improve your maths, English and IT skills.

We have Level 1, 2 and 3 qualifications to suit your level of learning. These are a great stepping stone into the Motor Vehicle repair industry.

Our Full Time Courses:

- IMI L1 Diploma in Transport Maintenance
- IMI L2 Diploma in Light Vehicle Maintenance and Repair
- IMI L3 Diploma in Light Vehicle Maintenance and Repair

Courses run from our workshop training facility in the centre of Retford.



Programme of Study (16-18 years)

Working with Children

Do you want to work with children?

Childcare is an ever growing sector and a popular course for school leavers that can offer good progression into a wide number of related jobs and further study.

You will be trained to the highest of standards, equipping you with the best early years qualifications available. These are now the must-have qualifications for all those wanting to work with children from birth to five years of age.

We also offer qualifications at Level 2 and Level 3 Classroom Assistants for those who want to work in a school environment.

Your course will also give you the opportunity to improve your maths, English and IT skills, as well as learning in a work-based placement to develop your practical skills.



Our Full Time Courses:

- NCFE CACHE Level 1 Award, Certificate and Diploma in Caring for Children (QCF)
- NCFE CACHE Level 2 Certificate for the Children's and Young Peoples Workforce (QCF)
- NCFE CACHE Level 3 Diploma for the Early Years Workforce (Early Years Educator) (QCF)

Courses run from our academy campuses in the centre of Sutton-in-Ashfield and Ollerton.

Construction

Do you want to work within the construction sector?

Throughout your course you will be trained by skilled tradesmen in brilliant facilities to give you well-rounded knowledge and practical skills that will help you on your journey into the construction sector.

We have a range of Level 1, 2 and 3 qualifications to suit your level of learning. These are a great stepping stone into construction and can be developed to give you the career you desire.

Our Full Time Courses:

- Level 2 & 3 Site Carpentry
 - Level 2 & 3 Bricklaying
- Level 2 & 3 Painting and Decorating
- Level 2 Maintenance Operations

Courses run from the Dukeries Academy Construction Centre in Ollerton.



Programme of Study (16-18 years)

Hair and Beauty

Do you want to work within the Hair and Beauty sector?

Our range of Hair and Beauty courses are designed to give you the best opportunities within the sector. Our newly refurbished onsite facilities include a massage centre, hair salon and nail technician room, all with the latest equipment.

We have a range of Level 1, 2 and 3 City & Guilds qualifications to suit your level of learning. These are a great stepping stone into the Hair and Beauty industry and can be developed to give you the career you desire.

Our Courses:

- Level 1 Diploma in Hair and Beauty
- Level 1 NVQ Certificate in Hairdressing and Barbering
 - Level 2 Diploma in Hair and Beauty
 - Level 2 Diploma in Barbering
 - Level 2 Diploma in Hair & Media Makeup
 - Level 2 Certificate in Makeup
 - Level 2 Certificate in Nail Technology
- Level 2 Certificate in Barbering Techniques
- Level 2 Diploma in Nail Technology Enhancement
 - Level 2 Certificate in Scalp Massage
 - Level 2 Award in Dressing Hair



- Level 2 Award in Cutting Men's Hair
 - Level 2 Award Create an Image
- Level 2 Award in Contact Dermatitis
 - Level 3 Award in Bridal Hair
- Level 3 NVQ Diploma in Beauty Therapy - Massage
 - Level 3 Diploma in Nail Technology
- Level 3 Cutting and Styling for Technicians
 - Level 3 Diploma in Barbering
- Level 3 Diploma in Media Hair and Makeup

Courses run from our academy campuses in the centre of Sutton-in-Ashfield, Ollerton and Retford.

Improving Education Together.

Call:

Sutton Campus - 01623 441310

Dukeries Campus - 01623 860304

Retford Campus - 01777 862886

Visit:

www.attfe.org.uk

Email:

adult.office@attfe.org.uk



@ATT_FE



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