



14th April 2020

Dear Student,

I hope you are all well, and are finding ways to manage the current challenges of learning in a very different way. I would like to take this opportunity to thank you for all your hard work so far, it has been inspiring to hear some of the great activities you have been completing at home and to hear about how you have embraced a different form of education. The work packs you were given before we closed were designed to provide you with enough work to last you until the Easter break and I am now going to explain how we intend to set work moving forward after the school holidays.

- We have set up a new Covid 19 micro site which can be accessed from our main website and this contains all the information that you will need during closure and will be updated regularly.
- All work will be set through the homework portal so it is important to check this daily for work set by all your subject teachers.
- You will also be reminded of your school email address through the student portal. Instructions about how to do this are included at the end of this letter. (This will be important for returning work and for any communication).
- You will also need to check emails daily.
- A suggested timetable has been devised to provide you with a good mix of academic and other activities. You should follow your daily timetable wherever possible.
- We have some new online platforms that we would like you to access and we will provide you the information on how to do this. Parent and student guides have been written and can be found on our new COVID 19 micro site on the school website.

If help is needed with work after you have exhausted 'Own it' and completed independent research then you should email the school office: academy.office@suttonacademy.attrust.org.uk from your school email account. Please see the flowchart at the end of this letter for more information.

To close, I would like to thank you again for how patient and resilient you have been through these challenging times and for how supportive you have been towards your families, friends and the local community. On behalf of everyone in school, we wish you well and are looking forward to welcoming you back in school when the time arises. Until then, take care and stay safe.

Best wishes,

A handwritten signature in black ink that reads 'D. Mackey'.

David Mackey
Principal



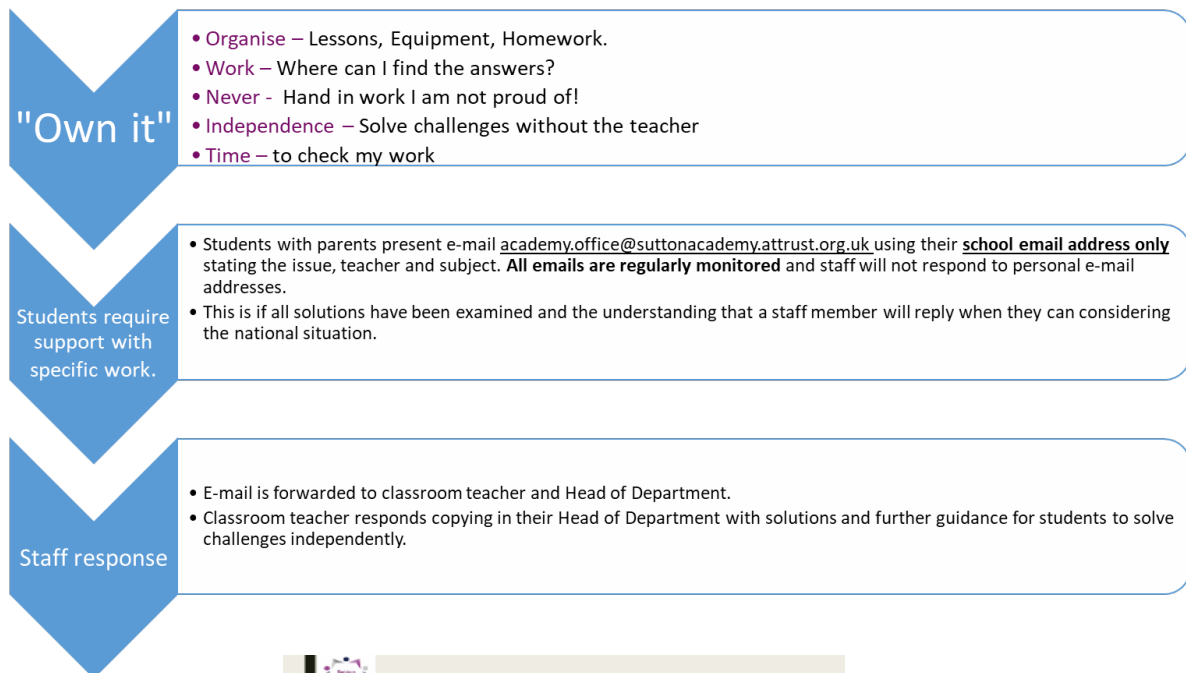
Student Timetable

	Monday	Tuesday	Wednesday	Thursday	Friday
Before Learning	<ul style="list-style-type: none"> *Wake up early *Get washed and dressed *Have a healthy breakfast 				
9am-9.30am	*Physical warm up – Joe Wicks PE live workout or Just Dance!				
9.30am-10am	Complete an activity for whatever lesson I have Period One using resources online or from the homework portal.				
10am-10.30am	Complete an activity for whatever lesson I have Period Two using resources online or from the homework portal.				
10.30am-11am	<p>Break</p> <ul style="list-style-type: none"> *Can I help with anything? *Call a friend and ask how they are *Call or video call a grandparent or relative and ask how they are 				
11am-12 noon	Depending on weather, I might do some more work on the computer, do something creative (art, music, baking, cooking) or I might do something outside in the garden.				
12.30pm-1pm	Complete an activity for whatever lesson I have Period Three using resources online or from the homework portal.				
1pm-1.30pm	Complete an activity for whatever lesson I have Period Four using resources online or from the homework portal.				
1.30pm-2.30pm	<p>Complete an activity for whatever lesson I should have Period Five for 30 mins.</p> <p>Reading</p> <p>I will read something every day, a book, a magazine, a blog, a magazine or BBC news. Y7/Y8 – Quiz on Accelerated Reader.</p> <p>Call a friend and read with them or call a family member and read to them.</p>				
After Learning	<ul style="list-style-type: none"> *Help each other - is there anything I can do to help around the house? *Check in with family and friends <p>Relax – do something I enjoy, e.g. PlayStation or Xbox.</p>				



Advice

- Keep checking the homework portal for work set by your class teachers
- Keep checking your school email and the school website for any further advice or guidance
- Email the office if you still need help after you have tried 'Own It' and completed some independent research. academy.office@suttonacademy.atrust.org.uk. Please ensure you use your school email account
- We will be contacting parents/carers to check progress where work is not being submitted



[BBC offers biggest online education push 'in its history'](#)

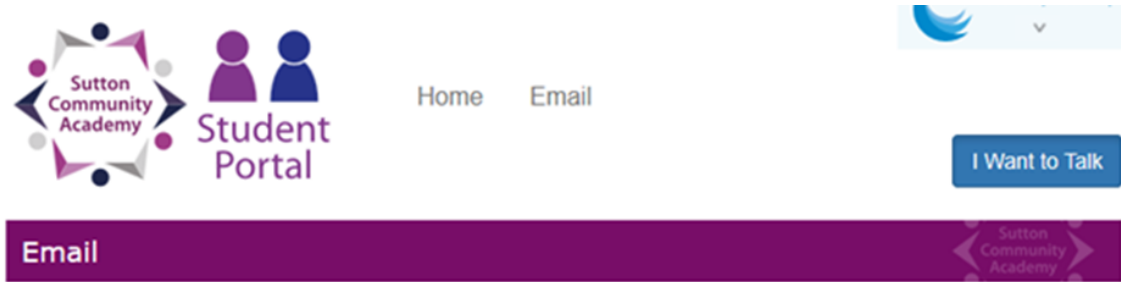
The BBC will offer daily programmes to help parents and children with schoolwork at home during the lockdown. Starting on 20 April, videos, quizzes, podcasts and articles will appear on BBC ...

www.bbc.co.uk

To find your email: You will need to log on to the student portal.



1. Click the 'Email' link in the navigation bar at the top:



Your email address and login is:

@suttonacademy.attrust.org.uk

I don't know my password,
let me reset it now.

I know my password,
take me to login.

2a. If you don't know your password, click the red button to get a new temporary password.



Your password has been reset.

You will be asked to change it when you login. Make a note of this temporary password now:

Hoilbl68

Take me back so I can login.

2b. If you know your password, click the green button to login.



Sign in

Email address, phone number or Skype

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Back Next