



16<sup>th</sup> October 2020

Dear Parent/Guardian

**Re: Assessment Calendar 2020-21 and Year 13 Assessment Timetable Autumn 2020-21**

Please find, attached, the assessment calendar for the current academic year. This includes dates of internal and external assessments and a description of each activity. Please take note of the dates that affect your child. Reminders will be sent out during the year but it is useful for parents to have key dates noted and saved to avoid potential clashes with other social or personal events.

The Autumn assessment programme starts on Monday 2<sup>nd</sup> November 2020 and will take place over two weeks. These are the first assessments of the academic year, as we move into the final 'run-in' for Year 13 students and their preparation for GCE examinations, therefore they are vitally important for Year 13 as they will give staff a clear indication of the subject specific knowledge and skills of our students.

The timetable for assessments and the mock examination guidance are included on the back of this letter. Please ensure that you keep this in a prominent place so that you can ensure that your child prepares appropriately for their assessments.

It is important that students spend time revising and preparing for assessments and in order to do this they should be spending at least 2.5 hours per night revising. Staff at the school will have provided students with lists of topics and content to revise and students should ensure that they have their books/notes in order to do this.

On the day of examinations, students should ensure that they come to school properly equipped, and this includes the relevant exercise books and text books for the subjects being examined.

Should you have any questions regarding the assessment process, please contact me at the school.

Yours sincerely

A handwritten signature in black ink that reads 'M.C. Nicholl-Pierson'.

Mrs M.C. Nicholl-Pierson  
Vice Principal

## Assessment Calendar 2020-21

### Assessments and Report Cards

Action	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
<b>Assessment Window</b>	Monday 2 <sup>nd</sup> November – Friday 13 <sup>th</sup> November 2020		Monday 22 <sup>nd</sup> February – Friday 5 <sup>th</sup> March 2021		Thursday 14 <sup>h</sup> June – Friday 25 <sup>th</sup> June 2021
<b>Y11 and Y13 Mock Exams</b>	w/c Monday 2 <sup>nd</sup> November 2020	w/c Monday 8 <sup>th</sup> February 2021		GCSE/ A Level Examination	
<b>Report Cards Issued</b>	Tuesday 30 <sup>th</sup> November 2020		Friday 19 <sup>th</sup> March 2021		Friday 9 <sup>th</sup> July 2021
<b>Academic Performance Review Meetings</b>	Monday 7 <sup>th</sup> December 2020	Monday 15 <sup>th</sup> March 2021	Monday 29 <sup>th</sup> March 2021		Monday 12 <sup>th</sup> July 2021

Please note – **Summer 1 Assessments are End of Year Exams** and should assess work across the whole year. These assessments should not be topical as data will be used for setting in 2020-21.

**Assessment Window** – Assessment windows occur 5 times a year and all faculties, in all subjects, set assessments for all students. These can be topical, or cumulative in nature.

**Report Cards** – Report Cards are issued after each data entry. They use data from the data inputs to inform parents and students of progress being made towards EoY (End of Year) targets for years 7-13.

**Academic Performance Review Meetings** – Targeted students and their parents will meet Senior Leaders where academic progress is below that expected when measured against national averages. These meetings are used to explore support mechanisms that will enable students to improve their progress ahead of the next set of assessments.