



16th October
2020

Dear Parent/Guardian

RE: Assessment Calendar 2020-21 and Year 7 to 10 Autumn Assessment Window

Please find, attached the assessment calendar for the current academic year. This includes dates of internal and external assessments and a description of each activity. Please take note of the dates that affect your child. Reminders will be sent out during the year but it is useful for parents to have key dates noted and saved to avoid potential clashes with other social or personal events.

The Autumn Assessment process starts from Monday 2nd November 2020.

The timetable for assessments will take over two weeks and the dates have been provided by the subject teachers. Please ensure that you ask your child about these dates and keep them in a prominent place so that you can ensure your child prepares properly for their assessments.

It is important that students spend time revising and preparing for assessments and in order to do this they should be spending at least 1.5 hours per night revising. Your child's teachers will have provided a lists of topics and content to revise, and your child should make sure that they have all of their necessary exercise books/notes to hand in order to revise effectively.

On the day of examinations, your child must ensure that they come to school properly equipped, and this includes the relevant exercise books and text books for the subject(s) being examined.

Your child's Autumn Report Card will be distributed on Tuesday 30th November 2020. It will include a summary of your child's attitude to classwork, homework and behavior, as well as their end of year predicted grade in each of their subjects. Please note that your child's predicted grade for the end of the academic year will be based upon cumulative assessments that cover a full academic years' worth of subject content, and will therefore not always match the grade they achieved in each of his Autumn assessments.



Should you have any questions regarding the assessment process, please contact the school.

Yours sincerely

A handwritten signature in black ink that reads 'M.C. Nicholl-Pierson'.

Mrs M.C. Nicholl-Pierson
Vice Principal

How can your child revise effectively?

- ✓ Know which subject exams they have on which dates
- ✓ Plan a revision timetable. Ideally they should focus on no more than 2 subjects on a school night and 4 / 5 subjects over the weekend
- ✓ Refer to the topic lists that they are given by their subject teachers
- ✓ Plan for breaks whilst revising – aim to have a 5-10 minute break for each hour of revision
- ✓ Find a good study space, away from any distractions
- ✓ Avoid simply reading through their class notes – children learn best when they are actively engaging in learning, such as through practice exam questions/answers, revision flashcards or spider diagrams

Assessment Calendar 2020-21

Assessments and Report Cards

Action	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Assessment Window	Monday 2 nd November – Friday 13 th November 2020		Monday 22 nd February – Friday 5 th March 2021		Thursday 14 ^h June – Friday 25 th June 2021
Y11 and Y13 Mock Exams	w/c Monday 2 nd November 2020	w/c Monday 8 th February 2021		GCSE/ A Level Examination	
Report Cards Issued	Tuesday 30 th November 2020		Friday 19 th March 2021		Friday 9 th July 2021
Academic Performance Review Meetings	Monday 7 th December 2020	Monday 15 th March 2021	Monday 29 th March 2021		Monday 12 th July 2021

Please note – **Summer 1 Assessments are End of Year Exams** and should assess work across the whole year. These assessments should not be topical as data will be used for setting in 2020-21.

Assessment Window – Assessment windows occur 5 times a year and all faculties, in all subjects, set assessments for all students. These can be topical, or cumulative in nature.

Report Cards – Report Cards are issued after each data entry. They use data from the data inputs to inform parents and students of progress being made towards EoY (End of Year) targets for years 7-13.

Academic Performance Review Meetings – Targeted students and their parents will meet Senior Leaders where academic progress is below that expected when measured against national averages. These meetings are used to explore support mechanisms that will enable students to improve their progress ahead of the next set of assessments.