



MCx/RHt

16th December 2020

Dear Parents/Carers

End of term and Covid-19 Track and Trace activity

I am writing to thank you all for your help and support during this strangest of terms in notifying us of any Covid-related symptoms or positive tests. This has enabled us to respond and act swiftly to isolate particular groups and therefore minimise the potential risk to others.

The government has now issued advice on what happens as the Christmas holidays approach.

- If your child tests positive for Covid-19 after developing symptoms **within 48 hours of last being in school** and within the first **six days** of the holiday, you should notify us via email at covid@suttonacademy.atrust.org.uk – this email will be checked once each day and we will assist with necessary contact tracing
- If your child tests positive for Covid-19 after developing symptoms **more than 48 hours since last being in school** then there is no need to contact us – you should instead contact NHS Track and Trace who will advise you
- There is no need to contact us at all if your child tests positive after developing symptoms at any point after **Thursday 24 December** – you should instead notify us at the start of term in January.

May I wish you all a very happy festive season.

Kind regards

A handwritten signature in blue ink that reads 'Mary Cox'.

Mary Cox
Principal