



MCx/RHt 3rd December 2020

Dear Parent/Carer,

Update on school day, and arrangements within Sutton Community Academy

I'm really pleased to update you on the completion of the refurbishment of the Science facilities at the Academy. The Academy Transformation Trust has invested over £800,000 in updating the laboratories, IT facilities and classrooms, and these are going to be used from next Monday, 7th December. It has been extremely challenging managing the expectation to keep year group bubbles apart, whilst a quarter of the building was unavailable to use. However, now that it has been handed back, we can now revisit the use of the rest of the building, and alter the timings of the day, to allow students more space, more access to indoor catering facilities, and toilets.

Changes to the timings of the day.

Due to the previous constraints within the building, we had staggered starts for some year groups. This is no longer necessary, so all students will now be starting the school day at 8.40am with the first 20 minutes of the day spent with tutors. Gates will open at 8.30am, and LOLAs will be on hand each day to check uniform, provide hand sanitiser and check on student welfare.

The last 10 minutes of the day will also be tutor time, allowing students to review their day, to prepare for after school intervention lessons (Y11), or to be reminded to go to detention. For sixth form students, the morning start applies, but if they don't have lessons after lunch, they can go home, and do not need to attend the end of the day session. This will be discussed with them individually by their tutors.

Gates

The Gates being used by students are changing.

Y7 will now enter through the main student entrance at the front of the Academy. Y8 will enter through the Maths gate. Year 9 will come onto site via the Music gate. Y10 will continue to use the DT gate at the rear of the building, and Y11's gate also remains unchanged, using the Health Centre Gate. Sixth Form will continue to enter via the main adult entrance.

Interim Principal: Mary Cox

SuttonCommunityAcademy, High Pavement
Sutton-in-Ashfield, Notts, NG17 1EE

☎ 01623 980055

✉ academy.office@suttonacademy.atrust.org.uk

🌐 www.suttonacademy.atrust.org.uk





Bubble Areas

The changes in gates are to allow quick access to the new bubble areas for students, whilst preventing students from different year groups interacting. Year 7 will primarily be based in English & Science, Y8 in Maths, Y9 in Humanities, Y10 in DT and Art, and Y11 in Languages and Library. Sixth Form remains unchanged.

Toilets and Canteen

Due to the release of the Science block, we can now give two pathways through the building, enabling all students to access separate dining facilities during their break and lunchtimes. They will walk through these pathways during their tutor time on Thursday 3rd December, or for those groups whose bubbles are currently closed, on Monday 7th December.

Science Lessons

Each year group will have lab allocated to them so that science lessons can now fully resume, allowing practical curriculum to be delivered.

The appendix attached outlines the changes for you again,

If you have any queries about the changes that are described, please get in touch with your child's tutor in the first instance

Kind regards

A handwritten signature in blue ink that reads 'Mary Cox'.

Mrs Mary Cox
Interim Principal

	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12/13
Bubble Area	English and 2 science classrooms	Maths	Humanities and PA2 (Upper stairs Music)	DT and Specialist Base	Languages & Library	Sixth-Form
Toilet Area	Science toilets	Upstairs Art shared with 9 and 11	Upstairs Art shared with 8, 11	Specialist Base	Upstairs Art shared with 8 & 11	Sixth-Form
Food Area	Canteen	Ploughman and Princess Suite	Ploughman and Princess Suite	Canteen	Canteen	Sixth-Form Common Room.
Entrance and exit Gates	Under main reception.	Maths	Music	DT	Health Centre	Main Reception
ICT Rooms	English	IT4	IT1	IT2	Languages	

Times	Y7 and Y8	Y9 and Y10	Y11 and 6 th Form
Gates Open & Close	8:30 Gates open 8:45 Gates close	8:30 Gates open 8:45 Gates close	8:30 Gates open 8:45 Gates close
Tutor - time	8.40 – 9am Pastoral in tutor bases	8.40 – 9am Pastoral in tutor bases	8.40 – 9am Pastoral in tutor bases
P1	9am-10am P1	9am-10am P1	9am-10am P1
P2	10am – 11am P2	10am – 11am P2	10am – 11am P2
3A	11am – 11.10am P3 (10 Mins)	11am – 11.40am P3 (40 Mins)	11am – 12pm P3
BREAK	11.10am – 11.30am Break	11.40am – 12:00am Break	
			12pm – 12.20pm Break
3B	11.30am – 12.20pm (50 Mins)	12:00am – 12.20pm P3 (20 Minutes)	
Lunch	12.20 – 12.50 Lunch	12.20 – 1pm P4 (20 mins reading, 20 mins lesson)	12.20pm – 12.40pm P4 (20 minutes study session)
P4	12.50 – 13:10 pm Reading	1pm – 1.30pm Lunch	12:40 – 1.40pm P4
P4	13:10 pm – 2:10 pm P4	1.30pm – 2:10pm (40 MINS)	1.40pm – 2.10pm Lunch
P5	2.10pm – 3pm P5 (50 Mins)	2.10pm – 3pm P5 (50 Mins)	2.10pm – 3pm P5 (50 Mins)
Tutor time	3pm – 3.10pm Pastoral	3pm – 3.10pm Pastoral	3pm – 3.10pm Pastoral
Gates Open	3:10	3:10	Intervention 3:10-4pm (YR 11)