SUTTON
COMMUNITY
ACADEMY

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Principal: Patrick Butterell

LTR/RHT   22nd November 2021

Dear Parent/Carer

RE: Year 9 Subject Evening - Tuesday 7th December 2021

Following the success of our virtual parents' evening using School Cloud last year and to ensure everyone's continued safety, we will be continuing with the same system this academic year.

On **Tuesday 7th December** we will be hosting our Year 9 Subject Evening.

At home, you will need an electronic device with camera and microphone capabilities (such as a laptop, tablet or smartphone) alongside a broadband connection to mobile telephone with data.

Please note that each appointment is five minutes long and the software will end this once the timer reaches zero. This is important as it ensures that all students and their families have a fair opportunity to obtain feedback from the Academy. If anything becomes unclear throughout the event which requires more than this length of time to discuss, please arrange with the teacher another opportunity to discuss further.

Prior to the evening, you will be required to book your appointments with your child's teachers.

You can book these appointments by clicking this direct link: https://suttonacademy.schoolcloud.co.uk/

For help and support on how to use the system please find instructions and a video tutorial here.

The booking system will **open at 12.00pm on Tuesday 23rd November** and will **close at 12.00pm on Monday 6th December.**

Prior to your appointment on the day, you will need to have returned to the link for your appointment. When you log in, your appointment will be available for you to access at the pre-booked time.

Should you have any problems in making your appointments via the booking systems, please contact our reception team who will be able to support with the booking of your appointments.

Many thanks for your ongoing support.

Mr L Taylor

Mr L. Taylor
Assistant Principal