



SUTTON
COMMUNITY
ACADEMY



SCA-office@attrust.org.uk



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High Pavement, Sutton-in Ashfield,
Notts, NG17 1EE

Head of Academy Mr L Taylor

Dear Parent/Carers,

I am writing to inform you of the arrangements for when students in Year 11 have completed all of their exams in a particular subject. Upon completing all exams in a subject, students will no longer have to attend those lessons on their timetable and will be permitted to leave the site once the correct permissions have been obtained by their subject teacher for that subject. Students wishing to leave the site will need to get a copy of their timetable signed by their subject teacher or a member of that department to confirm that all exams in that subject have been completed. Please note students will not be allowed off site until this form has been signed. Students do not have to leave the site if they would prefer to stay and revise in school. The library will be available to them alongside their timetabled classroom for each lesson. If you would prefer for your son/daughter to remain in the Academy until all exams are completed, please email Mrs Durrant or send a message via Class Charts.

Students will be expected to return to attend their timetabled lessons for subjects where they still have exams to complete. If students fail to attend these lessons, the privilege of leaving the site will be removed and students will be expected to stay and work in the school building all day.

This arrangement will start after the half term holiday on Monday 3rd June.

Students will have a masterclass before each exam and details of these will be shared by tutors and subject teachers and timings will also be shared on the Year 11 Teams group. Please note that all morning exams will start at 9am and afternoon exams at 1.30pm.

Should you require any further information or need any support during the exam period, please contact the school office.

Thank you for your continued support.

Yours sincerely

A Paulson

Miss A. Paulson
Assistant Principal



Artsmark
Gold Award
Awarded by Arts
Council England



The Quality in Careers Standard >>>>

